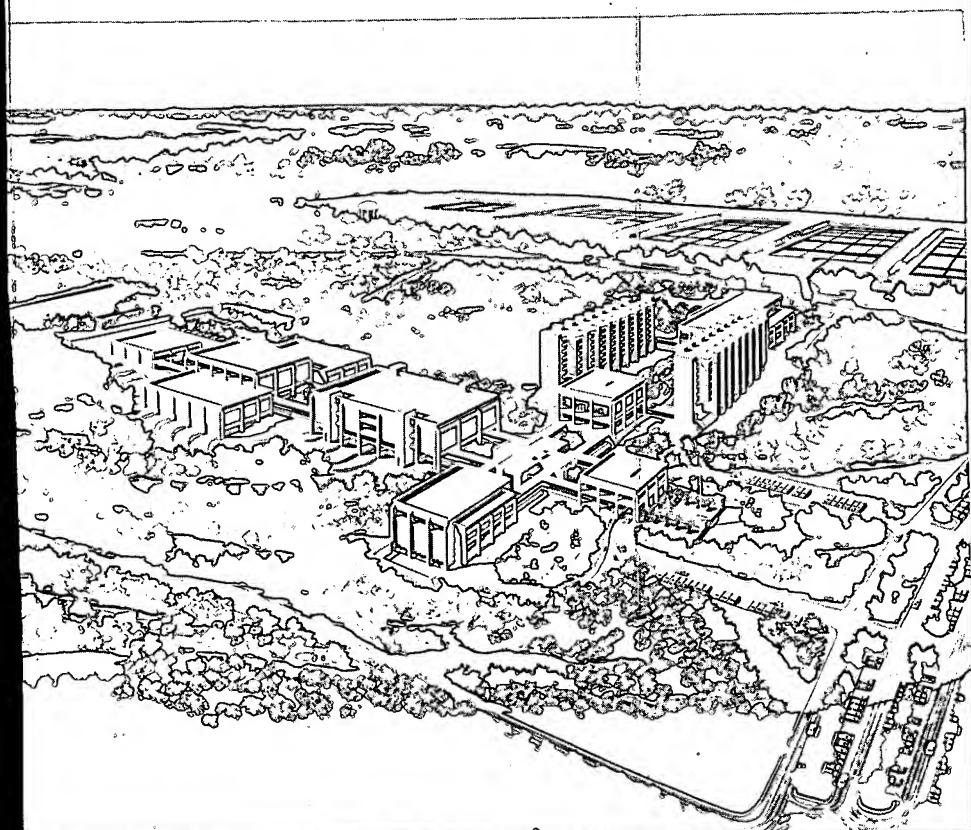


Approved For Release 2009/06/08 : CIA-RDP05S00620R000601550002-3



THE  
**FBI NATIONAL ACADEMY**



FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

Approved For Release 2009/06/08 : CIA-RDP05S00620R000601550002-3

## ***INTRODUCTION***

Better law enforcement is built upon advanced training and education. Without a firm foundation of knowledge, the police officer is ill-prepared to handle the heavy and increasingly complex responsibilities that face him.

The FBI National Academy exists to provide the finest professional training possible to carefully selected career law enforcement officers. Those chosen to attend have shown the dedication, competence, and professionalism needed to derive the maximum benefits from this intensive training program. Officers with these exceptional qualities have traditionally been identified with the National Academy. By their achievements and devotion to the highest principles of law enforcement, graduates of the National Academy have demonstrated throughout the world the worth of this training.

Men and women chosen to attend the FBI National Academy join the ranks of an outstanding body of law enforcement officers who, since 1935, have carried forward the National Academy's motto of "Knowledge - Courage - Integrity" with distinction.

*Clarence M. Kelley*  
Clarence M. Kelley  
Director

## HISTORY OF THE FBI NATIONAL ACADEMY

The importance of professional preparation for the practice of law enforcement cannot be overly stressed. Training, in the words of the late Director of the FBI and founder of the National Academy, J. Edgar Hoover, is "truly indispensable to good law enforcement."

The FBI's role in advancing the cause of professionalism goes back many decades. The origin of the FBI National Academy can be traced to the early 1930's when public alarm over a rise of lawlessness prompted President Franklin D. Roosevelt to request a national conference on crime. This conference called for the establishment in Washington, D. C., of a national scientific and educational center for training police officers.

As a result, a 12-week training program, designated the "National Police Academy," was developed. The curriculum dealt with basic law enforcement functions and problems, and Special Agents of the FBI, together with specialists from outside the Bureau, served as instructors. The first session of the "National Police Academy," attended by 23 officers, commenced on July 29, 1935.

Over the years, this training program - later to be identified as the FBI National Academy - has expanded both in enrollment and instructional scope. In 1962, at the specific request of President John F. Kennedy, officers from friendly foreign countries began attending the National Academy. In June, 1972, nearly 38 years after its birth, the FBI National Academy marked a significant milestone in its development when the 90th Session began training in newly expanded facilities at Quantico, Virginia. During the following year, more officers were graduated than had attended the National Academy during the previous five years.

## CURRICULUM

Officers attending the FBI National Academy are offered, on a cost-free basis, a comprehensive and balanced 11-week program of advanced professional instruction. Throughout this training, particular emphasis is placed on leadership development. The impressive number of graduates who have achieved top executive positions in their respective agencies is a continuing source of pride to the National Academy.

Since the opening of the new FBI training complex at Quantico, Virginia, the National Academy program has undergone substantial revision, and presently offers a highly flexible and varied curriculum. Through an affiliation with the University of Virginia, National Academy students are able to earn substantial college credit for the academic portion of the curriculum, which includes a number of elective courses. Each student who completes 14 semester hours of academic work with an average of "C" or better is awarded a certificate in Law Enforcement Education by the University. A wide range of vocational subjects further complements a program designed to serve the needs of the National Academy's diverse student body.

The National Academy curriculum consists of courses relating to Management Science, Behavioral Science, Law, Education and Communication Arts, Forensic Science, and Law Enforcement Arts.

Courses essential for effective administration in law enforcement are offered by the Management Science Department, and include instruction in management concepts and theories as applied to police work, organizational behavior and development, budgeting for law enforcement, police unions, electronic data processing, problem solving and decision making, and other advanced management topics.

An understanding of human behavior and the factors influencing it is essential to progressive law enforcement. To prepare the officer in this regard, the Behavioral Science Department draws upon the fields of psychology, sociology,

criminology, and political science as applied to current problems of police-community relations and crime.

Basic to any law enforcement educational program is a knowledge of the legal aspects of police work. The Law Department provides the student a grounding in Constitutional law and the rules governing investigative techniques, including arrests, search and seizure, evidence, confessions, evidence and theories of proof, eyewitness identification, entrapment, civil liability, and the system of juvenile justice. The major institutions and processes of the criminal justice system as they relate to the police function are also explored.

The Department of Education and Communication Arts offers course work relating to the role of education and training in law enforcement from an organizational and administrative standpoint. Instruction is also provided in the fields of effective communications and instructional technology.

Instruction provided by the Forensic Science Department concerns the use of science and technology in the law enforcement system. Procedures to be used in collecting and preserving physical evidence for submission to the forensic laboratory are emphasized. Technical aspects of laboratory examinations are discussed to show the importance of such procedures.

In the Law Enforcement Arts area, a wide range of courses dealing with the vocational aspects of law enforcement is offered. These courses cover such topics as firearms training, defensive tactics, anti-sniper and survival training, crime scene investigation, police arms and maintenance, bombing problems, interviewing, latent fingerprinting photography, and police patrol, to name a few.

## **ADMINISTRATION AND STAFF**

The National Academy's instructional staff is primarily composed of experienced FBI Special Agents holding graduate degrees. These highly qualified instructors bring to the classroom advanced knowledge and expertise from a practical

law enforcement perspective. In addition to the regular faculty, a number of Special Agents are assigned as counselors to each Session of the National Academy and stand ready to assist each student, on a personal basis, in any way possible.

The FBI National Academy's affiliation with the University of Virginia involves more than course accreditation by the University's School of Continuing Education. The research and instructional resources of the various schools at the University lend deep academic support to the National Academy program. A full-time liaison representative of the University maintains an office at the Academy facility and is available for student consultation in such matters as transfer of credits and other academic matters of an administrative nature.

To further enrich the National Academy program, lecturers from the University of Virginia and other educational institutions, together with outstanding speakers and experts from the criminal justice field and related areas, are used extensively.

## FACILITIES

Since June, 1972, all National Academy instruction has been conducted at the expanded, ultramodern FBI Academy located some 40 miles south of Washington, D. C. Situated on the United States Marine Corps Base at Quantico, Virginia, amid rolling woodlands, the training complex consists of spacious, superbly equipped living and instructional facilities.

Uniquely designed classrooms, incorporating advanced educational technology, such as closed-circuit television and an automated informational storage and retrieval system, permit great instructional flexibility. A highly sophisticated student response system allows the instructor to immediately assess the student's comprehension of the material presented.

Conference rooms and special-purpose classrooms, constructed and equipped to handle such technical subjects as

fingerprinting, photography, and crime-scene investigations, fully complement these facilities.

Conveniently located within the Academy complex is the Library, a total learning resource center which contains a balanced collection of reading material, including an extensive legal section, and a wide selection of visual study aids. A dial-access system makes available to the student other forms of instructional material, such as audio and video tape recordings, as well as actual classroom presentations.

Two seven-story dormitories comfortably house all resident students at the FBI Academy. Double-occupancy rooms are fully furnished with individual study desks and shared bathroom facilities. Comfortable lounge and recreational areas are situated in the dormitories for use of residents.

Adjacent to the dormitories is a large dining area with prompt and efficient cafeteria service. Refreshment bar, banking facilities, mail room, post exchange, and other personal service accommodations are nearby. In addition to all meals, dry cleaning and laundry services are provided the National Academy student on a cost-free basis. Any other personal expenses must be absorbed by the student or his agency.

A complete physical training center is available for student use after regular class hours. A special exercise room, training pool, and basketball and volleyball courts allow a full range of athletic activities.

A 1,000-seat auditorium provides an impressive setting for graduation exercises and appearances by noted speakers. During evening hours, the auditorium is used as a movie theater for those at the Academy.

The complex, which is linked by enclosed walkways, also offers a Student Service Center complete with a meditation room-chapel, a snack bar, and a lounge.

A number of firearms ranges, indoor as well as outdoor, fully extend the Academy's instructional facilities and permit use of all standard police weapons.

## REQUIREMENTS FOR NATIONAL ACADEMY CANDIDATES

The primary purpose of the National Academy has always been to train outstanding officers as instructors and administrators. It is therefore essential that only promising career officers who can use to maximum benefit their National Academy training, both in terms of their own performance and that of their fellow officers, be selected for candidacy. Although candidates are chosen without regard to race, creed, color, sex, or national origin, certain qualifications must be met.

1. The candidate must be a full-time officer employed by a duly established law enforcement agency serving a municipality, county, or state, with at least five years of substantially continuous experience in law enforcement.
2. The candidate must be at least 25 years of age and shall not have reached his or her 51st birthday.
3. The candidate must be in excellent physical condition, and a physician must certify that the candidate is capable of sustained, strenuous physical exertion and regular participation in firearms and defensive tactics training. Weight requirements are maintained and are based on height and build.
4. The candidate must possess outstanding character and reputation, and must have demonstrated unimpeachable moral conduct and integrity. To insure that these standards are met, the FBI will conduct an investigation of each officer nominated.
5. The candidate must have a serious commitment to law enforcement as a public service. He must possess leadership qualities and enjoy the confidence and respect of fellow officers.
6. The candidate must possess at least a high school diploma or equivalency certificate. Although this minimal educational background is deemed sufficient to insure that the candidate will be successful in his studies at the Nation-

al Academy, the program is an intensive one and requires a high level of performance. Accordingly, the candidate should show aptitude and interest in academic achievement.

7. The candidate must be nominated by the head of his agency. If the candidate is the agency head, the nomination may be made by his mayor, city manager or other superior, or he may nominate himself.

8. The candidate must be willing to certify to the nominating official or entity that he will remain in law enforcement for a minimum of three years following graduation from the National Academy.

### **APPLICATION PROCEDURE**

Officers who believe they qualify for National Academy candidacy should request that their agency secure the necessary application forms from the nearest FBI Field Office. When completed and properly endorsed by their superior or appropriate official, these forms should be forwarded to the Special Agent in Charge of the FBI Field Office covering the area of employment.

### **TRANSPORTATION**

Transportation from place of assignment to the National Academy will be provided attending officers from local, county, and state law enforcement agencies of the United States.

### **CLOTHING AND EQUIPMENT**

The FBI furnishes, free of charge, most of the equipment and essentials required to participate in the National Academy program. Among the items provided are classroom supplies, including textbooks and a typewriter, and such personal necessities as linen, soap, and towels. A .38 Special revolver for firearms training is issued to each student.

Civilian-type apparel, suitable for the classroom and the Outdoor Firearms Range, is worn by the student during his period of attendance. A detailed list of clothing requirements is sent to candidates upon acceptance.

## AFTER GRADUATION

The National Academy seeks to provide maximum benefit to the law enforcement community by training only career officers of demonstrated ability and promise. It is expected that these officers will, by virtue of their National Academy experience, be prepared to assume even greater responsibilities and pass on to others the benefits of their advanced training.

## FBI NATIONAL ACADEMY ASSOCIATES

The FBI National Academy relationship does not end with successful completion of the 11-week training program. Graduation brings automatic membership to the FBI National Academy Associates. This organization has active chapters throughout the country, and periodically sponsors retraining sessions.

In addition to membership in the FBI National Academy Associates, the graduating officer is eligible to receive the bimonthly "NA Newsletter" which keeps him informed on matters relating to the National Academy and its Associates. He is also sent the "FBI Law Enforcement Bulletin" and other material of professional value.

## REFRESHER TRAINING

As a further means of insuring that professional preparation does not cease with graduation, but rather remains an ongoing process, the FBI National Academy offers a Refresher Training program at Quantico. Graduates invited to attend one of the week-long Refresher courses receive special training to help them keep abreast of current changes in the law enforcement field.

The pursuit of professional excellence has always characterized FBI National Academy training and, in the years ahead, this commitment to the highest ideals of law enforcement will not diminish.

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